

## DEWITT DISTRICT LIBRARY (DDL)

13101 Schavey Road, DeWitt, Michigan 48820

March 13, 2025, Proposed Meeting Minutes

- A. The meeting was called to order by Byars at 5:03 pm.  
Members Present: Wayne Summers, Brian Byars, Lysne Tait, April Kirchen, Judy Heckathorn, and Matt Boeve.  
Also Present: Director Glenn Fischer and Assistant Director Deborah Blake  
Members Absent: Paul Perpich  
Members of the Public Present: Melissa DeMong-Schafer
- B. Approval of Agenda: Motion to approve agenda with flexibility by Boeve with a second by Tait. Passed unanimously.
- C. Consent Agenda:
1. Approval of the February 13, 2025, minutes.
  2. Correspondence - None
  3. Treasurer's report for January & approval of vouchers
- Motion to approve by Kirchen with a second by Heckatorn. Passed unanimously.
- D. Public Comment – None
- E. Reports
1. Director Fischer reported on March 21 he will be presenting on brand identity at the Strong Communities Strong Libraries conference at the Library of Michigan. The library said goodbye to former assistant director Marta Lois. Jennet is upgrading the circulation workstations. Among the past month's programs were sewing bags for Helping Women Period and two FAFSA workshops. Fischer introduced Deborah Blake as the new assistant director and she was warmly welcomed by the board.
  2. Friends of the Library – DeMong-Shafer said the Friends are exploring purchasing insurance as they are not covered by the library. They have obtained a credit card to make purchasing easier. The Friends have a new treasurer, secretary, and two new members. Future programs include Culver's on June 9<sup>th</sup> and a cookie bake-off.
- F. Pending Business - None
- G. New Business
1. Preliminary 2025- budget – Director Fischer presented the first draft of the budget and answered questions from the board. A second draft will be reviewed in April with passage in May.
- H. Board Member Comments – None.

I. Public Comment –None

J. Adjournment of Meeting – Motion by Byars to adjourn at 5:43

Next Meeting: April 10 at 5pm

Submitted by Wayne Summers, Secretary