

## DEWITT DISTRICT LIBRARY (DDL)

13101 Schavey Road, DeWitt, Michigan 48820

July 11, 2024 Meeting Minutes

- A. The meeting was called to order by President Byars at 5:13 pm.  
Members Present: Wayne Summers, April Kirchen, Brian Byars, Paul Perpich, Tony Spagnuolo, Lysne Tait, and Matt Boeve.  
Also Present: Director Glenn Fischer and Assistant Director Marta Litos  
Members Absent: none  
Members of the Public Present: Melissa DeMong-Shafer (via phone)
- B. Approval of Agenda: Motion to approve proposed agenda with flexibility by Boeve with a second by Kirchen. Passed unanimously.
- C. Consent Agenda:
1. Approval of the June 13, 2024, minutes.
  2. Correspondence
  3. Treasurer's report & approval of vouchers
- Motion to approve by Tait with a second by Perpich. Passed unanimously.
- D. Public Comment – None
- E. Reports
1. Director Fischer reported the door count has shown great growth this year which he attributed to the excellent programming the library has offered. A focus this coming year will be on better coordination between the collection and programming to increase material checkouts. During the previous fiscal year 1,738 new patrons signed up for library cards. Fischer also reported sample posters with the new strategic plan will be presented for Board approval at the September meeting.
  2. Friends of the Library – DeMong-Shafer called in and said the annual meeting has been delayed while the Friends search for a Board secretary. The Culver's fundraiser was a success. They are tentatively planning a used book sale on September 13-15.
- F. Pending Business
1. Inventory Closure – Director Fischer announced that August 29<sup>th</sup> had been selected to close to conduct an inventory and weeding of the library collection.
- G. New Business
1. Approval for ACH deposits for Local Community Stabilization Authority funds. Motion to approve by Boeve with a second by Perpich. Passed unanimously.

H. Board Member Comments – Byars reported he had attended the most recent DeWitt Township Board meeting. The Township Board gave positive remarks about the library and the strategic planning process. The Board commended member Lysne Tait on the publication of her book *Instigator! Creating change without being the loudest voice in the room.*

I. Public Comment –None

J. Adjournment of Regular Meeting – Motion by Byars to adjourn at 5:32

Next Meeting: September 12 at 5pm

Submitted by Wayne Summers, Secretary