

## **DEWITT DISTRICT LIBRARY (DDL)**

13101 Schavey Road, DeWitt, Michigan 48820

June 13, 2024, Meeting Minutes

- A. The meeting was called to order by President Byars at 5:01 pm.  
Members Present: Wayne Summers, April Kirchen, Brian Byars, Paul Perpich, Tony Spagnuolo, and Matt Boeve.  
Also Present: Director Glenn Fischer and Assistant Director Marta Litos  
Members Absent: Lysne Tait  
Members of the Public Present: None
- B. Approval of Agenda: Motion to approve proposed agenda Boeve with a second by Perpich. Passed unanimously.
- C. Consent Agenda:
1. Approval of the May 9, 2024, minutes.
  2. Correspondence
  3. Treasurer's report & approval of vouchers
- Motion to approve by Perpich with a second by Kirchen. Passed unanimously.
- D. Public Comment – None
- E. Reports
1. Director Fischer reported the Summer Reading kick-off event had over 500 attending and to date over 300 patrons have picked up reading logs. The library door count continues to dramatically increase due primarily to the many excellent programs the library offers.
  2. Friends of the Library – Director Fischer reported the Friends earned over \$700 at their Culver's fundraiser. They are planning an annual meeting in July.
- F. Pending Business - None
- G. New Business
1. Budget Adjustments for FY 2023-2024. Motion by Boeve with a second by Kirchen to approve the following budget adjustments. Move from Salaries & Wages \$25,500 and add \$8,500 to Supplies, \$16,200 to Community Promotion, \$300 to Building Maintenance, and \$500 to CO-OP Fees. Move from General Fund \$5,270 and add \$270 to General Programming, \$1,500 to Adult Programming, \$1,000 to Teen Programming, and \$2,500 to Youth Programming. Motion passed unanimously.
  2. Permission for Inventory closure. Motion by Perpich with a second by Spagnuolo to close for a day to be determined in August for inventory. Passed unanimously.
  3. Approval of form L-4029. Motion by Summers with a second by Perpich to authorize a levy of .96492 mil rate for the Winter 2024-2025 property tax.

H. Board Member Comments – Summers stated Director Fischer met with the DeWitt Township supervisor last month to update him on the library. Summers was unable to make the meeting due to missing a flight back to Lansing, but spoke with the supervisor by phone. Kirchen complimented Summers on the DeWitt history walks he recently completed.

I. Public Comment –None

J. Adjournment of Regular Meeting – Motion by Byars to adjourn at 5:27

Submitted by Wayne Summers, Secretary