

DEWITT DISTRICT LIBRARY (DDL)

13101 Schavey Road, DeWitt, Michigan 48820

March 14, 2024 Meeting Minutes

- A. The meeting was called to order by Acting Chair Matt Boeve at 5:03 pm.
Members Present: Wayne Summers, April Kirchen, Lysne Tait and Matt Boeve
Also Present: Director Glenn Fischer and Assistant Director Marta Litos
Members Absent: Brian Byars, Paul Perpich, and Tony Spagnuolo
Members of the Public Present: Melissa DeMong-Shafer
- B. Approval of Agenda: Motion to approve proposed agenda by Tait with a second by Kirchen.
Passed unanimously.
- C. Consent Agenda:
1. Approval of the February 8, 2024, minutes.
 2. Correspondence - None
 3. Treasurer's report
- Motion to approve by Kirchen with a second by Tait. Passed unanimously.
- D. Public Comment – None
- E. Reports
1. Director Fischer the door count is up and the average cost of young adult material has greatly increased. The community survey went live earlier this month. He also successfully recovered \$58 of unclaimed property from the State of Michigan.
 2. Friends of the Library –The Friends have recently signed a new operational agreement with the library. They have an annual meeting planned for May 6th. They also have reserved a booth next to the library during the DeWitt Showcase and are working on a plan to recognize the staff for Library Appreciation month.
- F. Pending Business –
1. Farnum Letter – Director Fischer shared a copy of the letter he had sent regarding approval to farm two small strips on our DeWitt Road property.
- G. New Business
1. Remote Work Policy – Motion by Kirchen with a second by Tait to approve the proposed new policy. Passed unanimously.
 2. 2024-2025 Budget Draft – The Board reviewed the proposed budget for the next fiscal year. The budget includes money to hire several paid college interns to assist with specific projects.

H. Board Member Comments – Kirchen and Tait gave a brief update on the Strategic Plan's progress.

I. Public Comment –None

J. Adjournment of Regular Meeting – Motion by Boeve to adjourn at 5:42

Submitted by Wayne Summers, Secretary