

DEWITT DISTRICT LIBRARY (DDL)

13101 Schavey Road, DeWitt, Michigan 48820

September 14, 2023 Meeting Minutes

- A. The meeting was called to order by President Byars at 5:02 pm.
Members Present: Wayne Summers, April Kirchen, Lysne Tait, Matt Boeve, Tony Spagnuolo, and Brian Byars
Also Present: Director Glenn Fischer and Assistant Director Marta Litos
Members Absent: Paul Perpich
Members of the Public Present: Melissa DeMong-Shafer, Dan Brown, and Arlene Brown
- B. Approval of Agenda: Motion to approve proposed agenda by Tait with a second by Boeve. Passed unanimously.
- C. Consent Agenda:
1. Approval of the July 13, 2023, minutes.
 2. Correspondence
 3. Treasurer's reports for August 10 and September 14
- Motion to approve by Kirchen with a second by Tait. Passed unanimously.
- D. Public Comment – Dan and Arlene Brown spoke against banning books.
- E. Reports
1. Director Fischer reported the library would be closing at 4pm on Friday, September 29th to accommodate the homecoming parade. He said the library book bike has been seen at many community events. The new generator has arrived and will be used mostly for events held at the library property on DeWitt Road.
 2. Friends of the Library –The Friends have been busy setting up for a book sale to be held on September 15-17.
 3. Woodlands Cooperative Report – The Coop provided a written summary of the services they will be offering during the 2023-2024 fiscal year.
- F. Pending Business – None
- G. New Business
1. Woodland Library Cooperative Contract – Motion to approve of 2023-2024 service contract by Boeve with a second by Tait. Motion passed unanimously.
 2. L-4029 Form – Motion to approve levying 0.9688 mill for 2023 by Tait with a second by Kirchen. Motion passed unanimously.

3. MML Proposal – Motion to approve of Michigan Municipal League insurance proposal of \$9,927 (after dividend) by Boeve with a second by Kirchen. Motion passed unanimously.
4. Audit – Motion to accept audit proposal of \$7,900 by Maner Costerisan by Kirchen with a second by Tait. Motion passed unanimously.
5. Laptop Refresh – Motion to authorize the expenditure of up to \$7,000 for laptops, accessories, and installation by Tait with a second by Kirchen. Motion passed unanimously.
6. Envisionware X11 Self-Check and Print Release – Motion to approve the purchase for \$4,264.50 by Boeve with a second by Kirchen. Motion passed unanimously.

H. Board Member Comments – None

I. Public Comment –None

J. Adjournment of Regular Meeting – Motion by Byars to adjourn at 5:22

Submitted by Wayne Summers, Secretary