

Minutes of the DeWitt Public Library Annual Meeting

Thursday, May 8, 2008

Members present: Wayne Summers, Gale Arent, Laura Webb, Harriett Smith, Diane Mosier, Brian Vick, and Paul Perpich Director-Rene Prado
Guests: Craig Kahler, and Patricia King

A. Call to Order: 7:02PM

B. Approval of Agenda: Moved by Mosier, second- Smith, unanimous.

C. Approval of minutes from the meeting of April 10, April 16, and May 1, Move to approve Mosier, second-Smith, unanimous.

D. Public Comment- none.

E. Reports

1. Communication- Watertown Township sent letter stating they recognize we have done our homework on millage, and accept our asking the public for funding.
2. Treasurers Report- motion to receive vouchers 11705-11756 by Vick, second-Mosier, all ayes
3. Directors and Librarian's Report- move to place on file by Mosier, 2nd Vick
4. Friends of the Library- next meeting Thursday May 14th, place to be determined
5. Township contract area- nothing new
6. Facility Needs- none

F. Budget Hearing

1. Move to postpone action on budget until June meeting –Mosier, second-Vick, all ayes

G. Annual Meeting

1. Adoption of the 2008-2009 budget Move to postpone action on budget until June meeting –Mosier, second-Vick, all ayes
2. Review of staff evaluations and setting salaries for 2008-2009 Vick moved to postpone until June meeting, as the yearly performance meeting with the director isn't until May 13th, second- Mosier, all ayes
3. Approval of Millage for 2008 Library Director will contact the county for the L4029 form for millage so that we can instruct them that we will be levying our maximum allowed. We are unsure if that amount was rolled back by Headley.
4. Election of Officers: Mosier moved to nominate **Wayne Summers for President** and to close the nominations and a unanimous ballot be cast, second-Smith, unanimous, Webb nominated **Paul Perpich for Secretary**

and to close the ballot and a unanimous ballot be cast, 2nd Mosier, Perpich moved to nominate **Mosier for Vice president** and to close the nominations and a unanimous ballot be cast, second- Webb, Mosier moved that **Harriet Smith be nominated to Treasurer** and that nominations be closed and a unanimous ballot be cast, second Vick, all ayes.

5. Review of Bylaws, policies, and procedures:

- a. Pension: Move to approve policy with amendment to add on page 12, “salaried” after full-time, in Pension Plan Information., second- Perpich- all ayes
- b. Purchasing- DeWitt Charter Townships' policy was received and will be tweaked by Vick to fit library needs
- c. Time off without pay policy addition: The proposed third paragraph is postponed until the June meeting to give time for Mosier to bring suggested verbiage.

H. Pending business:

1. Staff training: no update

I. New Business: none

J. Public comment- Patricia King wanted information on how the board came to feel a millage was needed

K. Board members comments- Craig Kahler will be at the Friends of the Library meeting on 5/13 at 6:30

L. Adjournment- Moved to adjourn 8:35 PM Vick, unanimous

Respectfully submitted,
Laura Webb, Board secretary