

**DEWITT DISTRICT LIBRARY (DDL)**  
13101 Schavey Road, DeWitt, Michigan 48820

January 11, 2018

A. The meeting was called to order by President Byars at 5:02 pm.

Members Present: Brian Byars, Matt Boeve, Bill Fullmer, Tony Spagnuolo,  
Wayne Summers, Paul Perpich

Also Present: Director Jennifer Balcom, Mindy Shafer, Assistant Director, Sue Garrity,  
President of the Bath Township Library Board, Ryan Fewins-Bliss, Lynn  
Bergen and Theresa Kidd also of the Bath Library Board

Members Absent: Lysne Tait

B. Approval of Agenda:

Summers moved to approve the agenda with adding Pending#3 Story Walk Project, Boeve second. Motion approved unanimous.

C. Consent Agenda:

1. Approval of December 14, 2017 Meeting Minutes
2. Treasurer Report through December, 2017
3. Communications

Perpich moved to approve the consent agenda. Fullmer second. Motion approved unanimous.

D. Public Comment: None

E. Reports:

1. Directors Report. The Director indicated the e-card registration process is in operation and working well. Within three years our paper files of registrations will be "extinct". She summarized programs offered noting that teens now have access to the annex two more afternoons most weeks. A special program on dealing with "bullying" had good teen participation and may be repeated in the near future.
2. Friends of the Library. The Friends have donated \$1000 toward the Summer Reading program. They are also working on developing other projects.

F. Pending Business:

1. Bath Library Update. Sue Garrity from the Bath Library Board gave an update on their developments over the past month. The Bath board had discussed the issue we raised

last month related to recognizing that DeWitt District Library has been supporting Bath TWSP residents who have a DDL card since July 1, 2017, even though the Bath Penal Fine dollars that supported this service to Bath residents ended for DeWitt effective July 1, 2017. Bath proposed making a \$6,000 down payment to the DDL and working out a memorandum of understanding with DeWitt regarding payment and transition dates for Bath residents holding a DDL library card.

Perpich moved to give the Director authority to sign a Memorandum of Understanding with Bath in this regard. Boeve second. Motion approved unanimous.

2. Waivers for Library Fitness Programs. We received a proposed waiver form from our Attorney. The Board suggested clarifying language by stating "programs sponsored by the DDL" rather than "at the library".

Summers moved to approve the proposed waiver form with this change and Boeve second. Motion approved unanimous.

3. Storywalk Project. As introduced last month, this project, in partnership with DeWitt Township will install permanent story posts along pathways in township parks. Stories will change every few months. A family has agreed to use memorial funds in support of this effort. The Director would like to address this issue with the Township Board and seeks DDL Board concurrence in doing so.

Perpich moved to give Director Balcom authority to address this matter with the DeWitt Township Commission. Boeve second. Motion approved unanimous.

G. New Business:

1. 501c3 Research. The Director presented the main purpose for considering applying for 501c3 status and the estimated cost of \$4,500 provided by our Attorney to apply for same. She explained that "a foundation," would be a nice alternative, but Michigan does not allow libraries to form foundations. After much discussion it was suggested that staff explore potential grants from the marketplace that might be of interest and bring that to the board to help clarify the potential value of the 501c3 expenditure.

H. Board Member Comments - none

- I. Public Comment - Bath representatives thanked the Board for welcoming them to be part of this meeting.

J. Adjournment: The meeting adjourned at 6:00PM, having completed the agenda.

Next Regular Meetings: February 8, 2018, 5:00 PM, DDL Annex  
March 8, 2018, 5:00 PM, DDL Annex

Respectfully submitted by Bill Fullmer, Secretary