

**DEWITT DISTRICT LIBRARY (DDL)**  
13101 Schavey Road, DeWitt, Michigan 48820

August 10, 2017 Meeting Minutes

A. The meeting was called to order by President Byars at 5:04 pm.

Members Present: Brian Byars, Matt Boeve, Bill Fullmer, Tony Spagnuolo  
Also Present: Director Jennifer Balcom; Library Patrons Abby Lorenzen and her son Alex Lorenzen  
Members Absent: Paul Perpich, Wayne Summers, Lysne Tait

B. Approval of Agenda:

Fullmer moved to approve the agenda with the addition of a New Business item on Woodlands Library Cooperative yearly fee. Boeve second. Motion approved unanimous.

C. Consent Agenda:

1. Approval of July 13, 2017
2. Treasurer Report
3. Correspondence

Boeve moved to approve the consent agenda. Fullmer second. Motion approved unanimous.

D. Public Comment:

1. Alex Lorenzen (age 8) spoke to the Board regarding the Board policy requiring that children must be 10 years of age or older to be in the Library without parental supervision. He explained that he has been visiting the Library alone without incident and checks-out and returns books by himself and offered justification for being allowed to continue doing so. Abby Lorenzen then addressed the Board supporting her son's position and indicated not enabling his solo visits would be disruptive to family functioning. She recognized that not all eight year olds are as responsible as Alex and perhaps a waiver option should be available. Brian Byars indicated he wanted the absent Board members to be part of that discussion; therefore the issue will be placed on the September agenda.

E. Reports:

1. Director's Report. Director Balcom indicated a thank you notice was published in the *DeWitt-Bath Review* regarding businesses that supported the very successful Summer Reading Program. Her report was placed on file.
2. Friends of the Library. Director Balcom indicated the group had met again and was exploring ways to raise funds.

F. Pending Business:

1. Attorney Conflict of Interest. Director Balcom had a conversation with the Library's attorney at Foster, Swift and Collins and learned the only area there could be a conflict is regarding the District Library agreement with the three municipalities. In addition, Tony Spagnuolo made clear that the attorneys are required to notify clients of conflicts whenever they arise, which is consistent with what we experienced over the past couple of months with the Library attorney. There is not an issue at this time, and therefore no action is required.
2. Bath Township Library Center. Director Balcom provided an update on the Bath Township matter, noting that they are requesting a 0.68 millage from the township for a Bath library. This is encouraging for Bath Township residents. If the millage succeeds, it will result in a budget reduction for the DeWitt District Library of approximately \$60,000 through the loss of penal fine dollars from Bath.

G. New Business:

1. L-4029 Tax Rate Request. Director Balcom informed the Board that it is time to notify Clinton County of the millage rate the Library requests for the new year.

Fullmer moved to request the rate of 0.9924, Boeve second. Motion approved unanimously.

This rate is down 0.0040 from last year and .0074 from the 2014 millage approval, all due to the Headlee issue. The L-4029 will be submitted to Clinton County as requested.

2. Unattended Children Policy. This item was moved to next month's agenda assuming better Board attendance.
3. Strategic Plan/Annual Goals 2017-2018. This review reflects a significant amount of work and achievement over the past year. Congratulations to all who were a part of this, and particularly the administration who kept it all moving forward. The Board discussed the matter of a Capital Campaign and determined more discussion is needed. There was good discussion of the Foundation concept verses the 501c3 concept. Director Balcom will seek further clarification from the Library's attorney on this matter.
4. Library First Aid/Defibrillator. This item was brought forward for discussion and was an informational only item.
5. Woodlands Library Cooperative Fee. The annual fee from Woodlands Library Cooperative is due in the amount of \$10,511.34. This is the Library's vehicle for offering e-book services to our patrons.

Boeve moved to approve the expenditure in the amount noted. Spagnuolo second. Motion approved unanimously.

H. Board Member Comments: None.

I. Public Comment: None.

J. Adjournment: The meeting adjourned at 6:04 PM having completed the agenda.

Next Regular Meetings:       September 14, 2017, 5:00 PM, DDL Annex  
  October 12, 2017, 5:00 PM, DDL Annex

Respectfully submitted by Bill Fullmer, Secretary