

DEWITT DISTRICT LIBRARY (DDL)
13101 Schavey Road, DeWitt, Michigan 48820

July 13, 2017 Meeting Minutes

A. The meeting was called to order by President Byars at 5:04 PM.

Members Present: Paul Perpich, Brian Byars, Matt Boeve, Bill Fullmer, Tony Spagnuolo, Wayne Summers, Lysne Tait (left approximately 5:55 PM).

Also Present: Director Jennifer Balcom and Dan Wietecha, Superintendent, Bath Township

Members Absent: None

B. Approval of Agenda:

Perpich moved to approve the agenda as amended, adding New Business regarding T-Mobile HotSpot. Boeve second. Motion passed unanimous.

C. Consent Agenda:

1. Approval of May 1, 2017 and June 8, 2017 Minutes
2. Treasurer Report
3. Correspondence

Tait moved to approve the revised consent agenda. Perpich second. Motion approved unanimous.

The June 15, 2017 Special Meeting Minutes were then reviewed and it was noted that item number 3 concerning a Bath Township lease for library space was not part of the discussion at that meeting, nor was it accurate in reflecting termination.

Summers moved to approve the June 15 Special Meeting Minutes with the deletion of item number 3. Boeve second. Motion approved unanimous.

D. Public Comment: None

E. Reports:

1. Director's Report. The Director gave highlights of some of the June programs and described some impact of the new exit interview they are now using. The report was placed on file.
2. Friends of the Library. Lysne Tait indicated the Friends members had met the prior day and discussed fund raising and partnering opportunities to pursue.

F. Pending Business:

1. Library By-Law Revision. The review of Article III revealed that Watertown was somehow missing and needed to be added, noting their appointment of one person to the DDL Board. Also, a sentence is added at the end noting Trustees serve without compensation.

Perpich moved to approve the amended Article III, second by Tait. Motion approved unanimous.

2. Bath Township joining the DeWitt District Library. President Byars summarized earlier discussions with Bath Township as well as our Board discussions on July 15, 2017. Mr. Wietcha summarized their perspective in Bath Township noting that they believe there is support within the Township for a quality library. He also indicated that they now realize their planned time frame for joining DeWitt was not realistic, but that they still feel it is worth continuing dialogue between the parties. He indicated he will likely recommend to his Board that they do a millage request this fall to determine that there is in fact support for a Bath Library, and continue talking with the DeWitt Library over time, as opportunities surface. Director Balcom will prepare a letter to Bath and the DDL municipalities summarizing the current status, and that discussions will continue over time.

G. New Business:

1. Maner Costerisan engagement letter. The engagement letter for FY 2016-17 includes estimate of \$5,500, which is the same as last year.

Fullmer moved to accept this letter and authorize the Director to engage Maner Costerisan for the fiscal year indicated. Summers second. Motion approved unanimous.

2. T-Mobile HotSpot. Director Balcom explained that the demand for checking out hotspots is very high and the service is clearly filling a need in the community. There have not been problems with offering this service to date. She requests approval to spend close to \$5,000 annually for an additional 12 hotspots, bringing our total to 20.

Boeve moved to authorize the Director to complete this arrangement as presented. Perpich second. Motion approved unanimous noting that Tait was no longer in attendance.

- H. Board Member Comments: The Board welcomed new Board member Tony Spagnuolo and expressed its thanks to the City of DeWitt for making a timely appointment.

- I. Public Comment: No public.

- J. Adjournment: The meeting adjourned at 6:23PM, having completed the agenda.

Next Regular Meetings: August 10, 2017, 5:00 PM, DDL Annex
September 14, 2017, 5:00 PM, DDL Annex

Respectfully submitted by Bill Fullmer, Secretary