

DEWITT DISTRICT LIBRARY (DDL)

DeWitt District Library, Woodruff Room
13101 Schavey Road, DeWitt, Michigan 48820

January 14, 2016 Meeting Minutes

A. The meeting was called to order by President Byars at 5:02 pm.

Members Present: Brian Byars, Lysne Tait, Wayne Summers, Emily Fenneuff, Bill Fullmer, and Matt Boeve.

Also Present: Director, Jennifer Balcom.

Members Absent: Paul Perpich.

B. Approval of Agenda: Summers moved to approve the agenda; Boeve second. Motion passed unanimous.

C. Consent Agenda

1. Approval of December 10 Minutes:
2. Treasurer Report through December, 2015.
3. Correspondence.

Fullmer moved to approve the consent agenda. Fenneuff second. Motion approved unanimous.

D. Public Comment: No public

E. Reports:

1. Director's Report. Youth services in December were very strong, some related to the holidays and some outreach to young people at Schavey Road Elementary. The latter included 175 6th graders touring the library. Also, youth staff provided readings and projects at both DARA and DDA Christmas events.

Staff reported that our arrangement with Unique Management resulted in the collection of over \$500 from patrons who lost materials, and recovered over \$2,200 worth of materials during the 2015 year.

Mobile print is now operating at the library and wireless services are ready to be installed in Suite 3 behind the library as soon as the building inspection is complete (hopefully by end of January).

The monthly utilization stats are quite strong reflecting significant increased usage. Also, utilization of wireless usage is high on a daily basis and most are return visits. A new page on our web home page provides a link to 2015 tax resources.

2. Friends of the Library. The Friends group will meet this month and will have a new treasurer.

F. Pending Business:

1. Update on Library Renovations. The updates to Suite 3 behind the library, required by the Township will hopefully be completed later this month and ready for site inspection by the Township. Teen programs and others will use this annex, which will greatly help alleviate some congestion.

2. Library Personnel Policies. The library has more policies in need of review and possible updates. The Director will arrange dates for the Policy Committee to meet to begin this review process, and bring recommendations to the board as needed.

G. New Business:

1. Adult Coloring Program. Adult coloring programs have become quite popular with many people across the country, including DeWitt. A second group has started at the library and requested meeting Sunday evenings after regular operating hours. The board determined that the Director did not need board approval to offer a program after hours, and will keep the board informed about the program.

2. Senate Bill 571 Status. The board was aware that the Governor had signed the bill restricting local governments, schools, libraries, and the like from communicating with their public regarding upcoming millage proposals. The board recognized that we'll have to wait and see if the Governors request to the legislature to make this provision more reasonable gets acted on. In the mean time the board suggested it would be wise to examine ways the board can make pertinent information more available on an on-going basis, regardless of a millage request or not.

H. Board Member Comments: None.

I. Public Comment: No public.

J. Adjournment: The meeting adjourned at 5:28PM, having completed the agenda.

Next Regular Meetings: February 11, 2016, 5:00 p.m., DDL
March 10, 2016, 5:00 p.m., DDL

Respectfully submitted by Bill Fullmer, Secretary