

DEWITT DISTRICT LIBRARY (DDL) BOARD

DeWitt District Library, Woodruff Room
13101 Schavey Road, DeWitt, Michigan 48820

October 13, 2011 Meeting Minutes

A. The meeting was called to order by President Perpich at 7:00pm.

Members Present: Gale Arent, Emily Fenneuff, Bill Fullmer, Diane Mosier, Paul Perpich, Wayne Summers.

Also Present: Library Dir. Jennifer Balcom, Friends of DeWitt Library Pres., Lysne Tait, and guest Craig Kahler.

B. Approval of Agenda: Motion to approve agenda; moved by Summers, second Mosier, Motion passed.

C. Approval of Minutes: Motion by Summers second Mosier, to approve August minutes with correction re: Arent “wintering” in Florida, Approved.

D. Public Comment: none.

E. Reports

1. Correspondence – Discussed the letter from State Librarian, Nancy Robertson. No action needed.

2. Treasurer – the monthly profit/loss report was reviewed and no outlier concerns at this time. After review and discussion of the check register it was moved by Summers, second Fenneuff, to approve check #'s 13582 – 13630. Approved. The reports were put on file.

3. Directors Report – the Director highlighted some points and responded to questions from the board. Concern was expressed regarding the Governor’s proposed elimination of the personal property tax as this would further erode our annual income. The Board recognized this matter is very early in the process and will keep an eye on developments. The report was put on file.

4. Friends of the Library - Lysne Tait gave an update of recent activities and operations of the Friends. Used book sales in the library entry was quite good, and the next big sale event is October 15, 2011.

5. Township Contract Areas - no issue.

6. Facility Needs – With tongue in cheek, Trustee Summers noted that, yes, we still need one. There was consensus with that sentiment, and hope expressed that conditions would improve to where we could again plan for such.

F. Pending Business:

There was no pending business for this month.

G. New Business:

1. DPS Millage and Millage process in general

The Board asked Mr. Kahler to explain the nature of the current proposed millage change for the DeWitt Schools, and to discuss millage issues in general. This produced considerable discussion and ideas for the Board to consider with future millage issues.

2. DDL Audit Proposal

Maner Costerisan has submitted a proposal for doing our 2010-11 audit which is \$50 higher than last year. The new amount is \$4800. **Mosier moved and second by Fenneuff to engage Maner Costerisan to conduct our 2010-11 audit at a cost of \$4800. Motion passed unanimous.**

3. Self Check Out Services

This was an update that the installation of self check out is scheduled for the first week of November. The process includes staff training on it's use. Efforts will be made to minimize disruption for our patrons during this process.

H. Public/Board Comments:

It became clear that some members weren't available at the regular November meeting time. In this regard Mosier moved and Arent second, that the November Board meeting be moved to November 3, 2011, at the DeWitt Library. Motion passed.

I. Adjournment: The meeting was adjourned at 8:47pm.

**Next Meetings: Regular meeting November 3, 2011, 7:00p.m. @ DDL
Regular meeting December 8, 2011, 7:00p.m. @ DDL**

Respectfully Submitted by Bill Fullmer, Secretary.