

DEWITT DISTRICT LIBRARY BOARD

Regular Board Meeting

DeWitt District Library, Woodruff Room

13101 Schavey Road, DeWitt, Michigan 48820

November 18, 2010 Meeting Minutes

Members Present: Paul Perpich, Diane Mosier, Wayne Summers, Gale Arent, Bill Fullmer.

Members Absent: Harriett Smith, and one vacancy.

Also Present: Library Dir. Jennifer Balcom

A. Call To Order: President Paul Perpich called the meeting to order at 7:01pm.

B. Approval of Agenda: Motion to approve by summers, second by Mosier, approval unanimous.

C Approval of Minutes: Motion to approve both the Oct. 14 minutes and Oct. 21 special meeting minutes with corrections, made by Summers, second by Mosier, motion approved, unanimous.

D. Public Comment: None

E. Reports:

1. Correspondence: Noted issue raised by letter from State Library Director concerning state payment delayed by Herrick (Holland PL) suit, and placed on file.
2. Treasurer's Report: Discussed details. Motion by Summers to approve check numbers 13096 thru 13138 and place the report on file, second by Fullmer. Motion passed unanimous.
3. Director's Report: The Board discussed the following issues and placed on file. Jennifer described details of "false check-ins" and the board shared her concerns. More will be done to get a handle on this issue. Also noted the great PR regarding the young girls birthday party at the library.

4. Friends of the Library: No report.

5. Township Contract Areas: None

6. Facility Needs: Dir. Balcom reiterated the intent to establish a reference desk in the main library area to be manned at busy times.

F. Pending Business:

The Strategic Planning steps are taking shape and Jennifer will seek our help regarding recruitment of residents to provide input.

G. New Business:

Lamonte Lator of Maner Casterisan CPA provided a summary of the completed 2010 audit report and answered questions. The Board commended both Director Jennifer Balcom and Mathews Accounting for maintaining a very good system of controls.

H. Public/Board Comments: None

I. Adjournment: The meeting was adjourned at 8:50pm.

Next Meeting: Regular meeting December 9, 2010.

Respectfully Submitted by William Fullmer, Secretary.