

DeWITT PUBLIC LIBRARY BOARD

REGULAR MEETING

DeWitt Public Library, Woodruff Room
13101 Schavey Rd, DeWitt, MI 48820

March 12, 2009

Members Present: Wayne Summers, Diane Mosier, Harriett Smith, Paul Perpich, Gale Arent, and Sarah Gustafson.

Members Absent: Laura Webb has resigned. No replacement has been made

Also Present: Jennifer Thanasiu – Library Director

A. Call to order: 7:00 p.m. by President Wayne Summers.

B. Approval of Agenda: Motion by Gustafson, second by Mosier. Unanimous

C. Approval of minutes: For February, 12 2009 - Motion to approve as corrected by Smith, second by Gustafson. Unanimous

D. Public Comment: None

E. Reports

1. Communication:

- a. Deferred granting of right to duplicate the recent edition of DeWitt Area History written by Mr. Coin and edited by Wayne Summers to the author
- b. Two letters form patrons expressing pleasure in meeting the new Director at the recent open house.
- c. Thank you letter form children who participated in the Curious George reading event
- d. Staff letter to Leslie Jenks and Bernadine Semperger expressing condolences as well as thanks to family for making a donation to the Library

2. Treasurers Report: Discussed and placed on file

Motion to place check register report on file that includes issued check numbers 12156 through 12184 by Mosier, second by Perpich. Unanimous

3. Directors Report: Discussed and placed on file.

4. Friends of the Library:

- a. Discussed concerns and comments made by patrons regarding events that are over attended based on space available at the main Library building. Discussion focused on looking at moving the venue to the satellite location when attendance is expected to exceed available space.
- b. Discussed upcoming meeting calendar
- c. Accepted township offer of space at the Community Center to store and sell books from.
- d. Will be supporting some Library programs, spruce up garden area, and provide a Wii machine.
- e. Used book sale will be in mid May, 2009
- f. Pancake and Strawberry breakfast to be held 8-1 on 4/25 at the DeWitt Community Center.

5. Township contract area: None

6. Facility Needs: None

F. Pending Business

1. Facility maintenance and upgrades: Discussed bids provided by director for carpeting, shelving, and roof repair and passed the following motions:
 - a. A motion to authorize the Director and Wayne Summers to determine best approach to repair leaking roof with the cost not to exceed \$5,000 made by Smith second by Gustafson. Unanimous
 - b. A motion to purchase and have installed carpeting in partial areas in the main Library area as well as partial areas in the children's section with the cost not exceed \$7,983.67 made by Smith second by Arent. Unanimous
 - c. A motion to purchase and have installed shelving units under the Director's direction per quote from the vendor *Library Designs Associates Inc.* in the main Library area as well as the staff area with the cost not to exceed \$8,000 by Mosier second by Smith. Unanimous
2. Satellite Staffing: Draft of an amendment to the DeWitt Public Library Scheduling Policy to address staffing at the satellite branch during specific times and circumstances was reviewed and approved.

G. New Business

1. Economic Stimulus Opportunities: The Director reported on her initial findings regarding opportunities that may be available for access to economic stimulus funds and provided information to the board. She will update the board on a regular basis.

H. Public Comment: None

I. Board Member Comment: Mosier expressed her sincere appreciation of the quality, clarity and completeness of the Director's board meeting packets.

J. Adjournment: Adjourned 9:20 pm

Next meeting: April 9, 2009 at 7:00 PM at DeWitt Public Library, Woodruff Room

Respectfully submitted: Paul Perpich, Board secretary